

## Human Relations Commission Agenda

The Human Relations Commission is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

### General Order of Business

- |                               |                           |                          |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:15 p.m.  | 7. Announcements          | 12. Commission Reports   |
| 3. Roll call                  | 8. Consent Items          | 13. Staff Reports        |
| 4. Approval of Minutes        | 9. Old Business           | 14. Referral to Staff    |
| 5. Oral Communications        | 10. New Business          | 15. Adjournment          |

### Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

### Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

### Information

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:15 on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director  
Human Services Department  
3300 Capitol Ave.  
Fremont, CA 94538  
(510) 574-2051

Arquimides Caldera, Deputy Director  
Human Services Department  
3300 Capitol Ave.  
Fremont, CA 94538  
(510) 574-2056

*Your interest in the conduct of your City's business is appreciated.*

**Human Relations Commission**

Dharminder Dewan  
Tejinder Dhami  
Beth Hoffman  
Paddy Iyer  
Lance Kwan  
John Nguyen-Cleary  
John Smith  
Veeru Vuppala, Vice-Chair  
Debra Watanuki, Chair

**City Staff**

Suzanne Shenfil, Human Services Director  
Arquimides Caldera, Deputy Human Services  
Director  
MaryLou Johnson, Recording Secretary

**Mission Statement**

The City of Fremont's Human Relations Commission promotes and helps create a community environment in which all men, women and children, regardless of race, religion, national origin, gender, disability or sexual orientation, may live, learn, work and play in harmony.

**AGENDA**  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING  
MONDAY, FEBRUARY 24, 2014  
TRAINING ROOM  
3300 CAPITOL AVE., BUILDING B  
FREMONT, CALIFORNIA  
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES** of January 27, 2014
5. **ORAL COMMUNICATIONS**
6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**
8. **CONSENT ITEMS** (Routine items requiring no discussion; any Commissioner or member of the public can ask for a consent item to be moved to the regular agenda to allow for discussion)
9. **OLD BUSINESS**

9.1 CAHRO Northern California Regional Conference

**BACKGROUND:** The California Association of Human Relations Organizations (CAHRO) will hold its annual state-wide training conference in Northern California on April 24-25, 2014. The San Francisco Human Rights Commission (SFHRC) has agreed to host, and requested that other commissions help with planning the event, which was attended by 80 people last year. Both Santa Clara County and Sonoma County are interested in co-hosting.

Commissioners have attended an SFHRC planning meeting to discuss logistics and possible themes and topics for the conference. The SFHRC has also listed the Sisters of the Holy Family as possible presenters on a Human Trafficking topic.

**Enclosure:** None

**RECOMMENDATION:** Receive update from staff and the Commissioners and reconfirm Commissioners attendance for the conference.

9.2 Film Screening: Matthew Shepard is a Friend of Mine

**BACKGROUND:** On December 15, the Commission held a special meeting to screen the film Matthew Shepard is a Friend of Mine. Matthew Shepard was a young gay man who was kidnapped, tortured and left for dead in a Wyoming field in 1998. The film depicts the journey of director Michele Josue, as she tries to connect with other friends and family of Mr. Shepard, in hopes of better understanding his life.

At the meeting, the Commission unanimously voted to direct staff and commissioners to carry out actions necessary to sponsor the film screening and dialogue with a target date of Thursday, March 20, 2014. This date has been pushed back with no current replacement date. Commissioner Hoffman is researching how to obtain film rights and has contacted Jack Weinstein from the non-profit organization Facing History and Ourselves, regarding facilitating the discussion portion of the event. Chair Watanuki is exploring screening sites.

**Enclosure:** None

**RECOMMENDATIONS:** Receive update from Commissioners and staff regarding the location, date, and facilitator for the proposed event.

9.3 HRC Planning Retreat

**BACKGROUND:** At its January meeting, the commission voted to hold a strategic planning retreat on April 17, 2014. Chair Watanuki and Staff have scheduled a room at the Dominican Sister's Mother House, from 9 AM to 1 PM.

**Enclosure:** None

**RECOMMENDATION:** Confirm attendance for HRC Retreat.

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendized discussion or taken action)

10.1 Selection of 2014 HRC Chairperson and Vice-Chair

**BACKGROUND:** In November, a nominating Committee consisting of Commissioners Hoffman, Dewan, and Nguyen-Cleary was created to obtain consent of nominees to fill the posts of Chairperson and Vice-Chair. Chair Watanuki and Vice-Chair Vuppala have been nominated to continue in their current positions. Both have accepted their respective nominations.

**RECOMMENDATION:** Vote for the HRC's 2014 Chair and Vice-Chair.

10.2 Human Services Site Visit Review

**BACKGROUND:** As part of the performance review of agencies, staff has been conducting midyear evaluations in January and February of 2014. The review is comprised of three parts: a site visit, an evaluation form completed by the staff visiting the agency and a questionnaire completed by the agency. Commissioners and Staff have been attending the site visits this month and would like to report back on their experiences.

**RECOMMENDATION:** Receive Commission and Staff reports

10.3 San Francisco Gay Pride Parade

**BACKGROUND:** The next San Francisco Pride Parade is scheduled for Sunday, June 29, 2014. Last year, the City's contingent included a 14 foot flatbed truck, which required extensive setup, decoration and coordination. Monitors are needed to attend trainings prior to the parade.

In order to participate this year, staff would need to submit an application and pay an entrance fee. The size of the City's contingent would determine the cost of application submitted to the parade. Last year the HRC partnered with students from Mission San Jose High School Gay Straight Alliance club and other community members who designed and help build the float.

**Enclosure:** None

**RECOMMENDATION:** Receive staff update on Pride Parade. Decide whether or not the Commission will participate in this year's parade. If yes, decide on the how big of a presence the Commission would like to make, including whether it wants to include a vehicle. Lastly commit to attending planning meetings, become trained parade monitors, float building, and/or attending the parade itself.

11. **COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

12. **STANDING AND ADHOC COMMITTEE REPORTS** (Oral reports on relevant meetings/events)

12.1 Social Service Agency Outreach Committee

**BACKGROUND:** A committee consisting of Commissioner Dhami, along with the rest of the Commission, works to:

- a. Review, evaluate and oversee the Social Service Grant Program
- c. Conduct workshops and/or forums which are beneficial to local non profits.

**RECOMMENDATION:** Receive committee update.

12.2 Events Committee

**BACKGROUND:** A Committee consisting of Chair Watanuki, Vice-Chair Vuppala, and Commissioners Dewan and Hoffman, works to coordinate HRC sponsored events, such as Make a Difference Day (MADD), the SF Pride Parade Float, and Film Screenings.

**RECOMMENDATION:** Receive update on upcoming events.

12.3 Community Outreach Committee

**BACKGROUND:** All Commissioners work to participate in community events that improve the visibility of the HRC and its role in the City.

**RECOMMENDATION:** Receive update on upcoming events.

12.4 HRC Award Committee

**BACKGROUND:** A committee consisting of Vice-Chair Vuppala and Commissioner Dhami, works to sponsor an award to recognize individuals who have made outstanding voluntary contributions for the common good and/or sustainable change in the community.

**RECOMMENDATION:** Discuss the Commission's interest in this project for calendar year 2014.

12.5 Friends of the HRC Committee

**BACKGROUND:** A committee consisting of Chair Watanuki and Commissioner Dewan, works to partner with other organizations and represent the HRC on external working groups.

At the October 2013 meeting, Commissioner Dewan agreed to attend the Family Resource Center's Community Advisory and Engagement Board (CAEB) meeting as the HRC's representative.

**RECOMMENDATION:** Receive Committee report.

12.6 Other Commission Updates

**13. STAFF REPORTS**

13.1 Attendance Summary (**Attachment 13.1**)

13.2 Calendar (**Attachment 13.2**) of HRC regular/special meetings and events.

13.3 Citizens for Better Community Year of the Horse- Saturday, April 5, 2014

**14. REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

**15. ADJOURNMENT**